



Miami-Dade County
Department of Environmental Resources Management

DERM #: _____

Sewer Capacity Certification Letter Application
dermplnreview@miamidadegov

West Office 786-315-2800

Downtown Office 305-372-6789

Instructions: You must fill out this application to obtain a sewer certification allocation letter, which is a required step in obtaining your building permit. If you are unfamiliar with the application process, please refer to the Stress free guide to sewer certification, available wherever you picked up an application.

Step One: Completely fill out sections 1a, 1b, and 1c, and complete the affidavit on the reverse side of this application including the notarized signature of the Property Owner or their Authorized Representative. Assignment of the Authorized Representative must be in the form of a notarized authorization letter from the property owner.

Step Two: Have your utility (if not part of the MDWASD Utility Area) certify the pump station information for your project in Section 2.

Step Three: Once your application has been certified by your utility, bring the completed application to one of DERM's Plan Review Offices for processing.

In order to serve you better, **YOU MUST COMPLETE** the information in **Sections 1a, 1b, and 1c and the Affidavit.**

Please make checks payable to: Miami Dade County.

RESIDENTIAL FEE (single-family & duplex) up to 5 building sites: \$90 plus \$10 per additional building site

COMMERCIAL FEE: \$120 plus \$10 per additional building site

APPLICATIONS WILL NOT BE ACCEPTED IF THE NECESSARY INFORMATION AND SIGNATURES ARE NOT PROVIDED.

Section 1a

Contact Name	Phone:	Email:
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Applicant Information	Property Owner Information
Name (Title): _____	Name (Title): _____
Company: _____	Company: _____
Address: _____	Address: _____
City: _____ State: _____ Zip: _____	City: _____ State: _____ Zip: _____
Phone: _____	Phone: _____
Email: _____	Email: _____

Section 1b

Property Information
Project Name: _____
Address: _____ City: _____ Zip: _____
of Units: _____ Type of Units: _____ Folio: _____
Lot & Block #(s): _____ / _____ Subdivision: _____

Be sure to include a Lot & Block # for each unit to be developed. You may attach an additional list if necessary. If Lot & Block are unavailable, submit a track number, survey, site plan or sketch that includes all property boundaries. For undeveloped land, you may submit a master folio number for the entire property.

Section 1c

Project Details
Proposed Flow: _____ GPD Previous Flow: _____ GPD Estimated Completion Date: _____
Bldg. Process #: _____ City: _____ Sewer Extension #: _____
Previous Use: _____
Project Description (Include sq. ft.): _____

Section 2

To be completed by utility company only
Utility Providing Service: _____
Pump Station Receiving Flow: _____ Located at: _____
Sewers Abutting the Property: (Yes / No) (Forcemain / Gravity)
Lateral Connection: (New / Existing) Point of Connection: _____
Utility Official Name: _____ Signature: _____ Date: _____

SEWER SERVICE CONNECTION AFFIDAVIT

I/we, the undersigned, being first duly sworn, depose and say that I/we have applied for a sewer service connection for (project description) _____ in accordance with the provisions of paragraph 16C of the First Partial Consent Decree (CASE No. 93-1109 CIV-MORENO) between the United States of America and Metropolitan Dade County. I/we understand and attest that we are ready, willing and able to initiate construction as required below:

1. Apply for a building permit with the appropriate building official(s) within ninety (90) days from the date of issuance of written approval of the newly authorized sewer service connection. If I/we fail to apply for a building permit as specified above, pursuant to the provisions of paragraph 16c and Appendix B of the First Partial Consent Decree (CASE No. 93-1109 CIV-MORENO) between the United States of America and Metropolitan Dade County the newly authorized sewer service connection shall automatically be null and void of no further force and effect;
2. Obtain the approved building permit within one hundred eighty (180) days of having filed the application of a building permit pursuant to Section 105.3.2 of the 2004 Florida Building Code or as it may be amended from time to time. If I/we fail to obtain the approved building permit as specified above, and fail to obtain an extension of time from the appropriate building official(s) the newly authorized sewer system connection and building permit approval shall automatically be null and void and of no further force and effect; and
3. Commence construction of the project within 180 days of issuance of the building permit pursuant to Section 105.4.1 of the 2004 Florida Building Code or as it may be amended from time to time. If I/we fail to commence such construction as specified above, the building permit and the newly authorized sewer system connection shall automatically be null and void and be of no further force and effect.

Once work has commenced and the permit is revoked, becomes null and void, or expires because of lack of progress, the newly authorized sewer service connection shall automatically be null and void and be of no further force and effect.

Similarly, I/we understand and attest the we are ready, willing, and able to obtain a Certificate of Use or Municipal Occupational License for any changes in a facility's use that results in an increase of wastewater flows within ninety (90) days from the date of issuance of written approval of the newly authorized sewer service connection. If I/we fail to obtain a Certificate of Use or Municipal Occupational License as specified above, the newly authorized sewer service connection automatically shall be null and void of no further force and effect.

Furthermore, I/we hereby acknowledge and recognize that the newly authorized sewer service connection does not constitute the approval of a building permit application, Certificate of Use, or Municipal Occupational License by the Department, but rather only a certification that adequate capacity exist in the sanitary sewer collection, transmission, and treatment system for the proposed project in accordance with the provisions of paragraph 16C of the First Partial Consent Decree and Paragraph 23 of the Second and Final Partial Consent Decree (CASE No. 93-1109 CIV-MORENO) between the United States of America and Metropolitan Dade County. I/we are hereby duly informed that the building permit application, building construction plans, Certificate of Use application, Municipal Occupational License applicant, and/or any supporting or required documentation may require the review and approval of the Department of Environmental Resources Management in accordance with the requirements of Chapter 24 of the Miami Dade County Code, as may be amended from time to time.

Applicant

Name in Print/ Title _____

Company Name _____

Signature _____

State of Florida, County of Miami-Dade

Sworn to and subscribed before me this _____ day of

_____, 20____ by _____

_____ Personally known _____

Or Produced Identification _____

Notary Public _____ (SEAL)

Property Owner

Name in Print (Owner or Authorized Representative)/ Title _____

Signature (Owner or Authorized Representative with
Notarized Authorization Letter)

State of Florida, County of Miami-Dade

Sworn to and subscribed before me this _____ day of

_____, 20____ by _____

_____ Personally known _____

Or Produced Identification _____

Notary Public _____ (SEAL)